

# NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

## MINUTES

### Public Hearing & Regular Monthly Board Meeting

Friday

February 12, 2021

1. Call to Order at 10:00 am.

2. Roll Call.

Present were the following Directors: Christianne Crump, Kurt Holtan, Mike Lane and Michelle Brimhall (teleconference).

Also, present Cheryl Beach, Travis Pryor, JoAnn Fly, Tim Farrell, James Bledsoe, Jason King, Larry Mangum, Bill Nichols, Drew Dodson and Chris Renfro.

3. Swearing in new board member, Chris Renfro.

#### **PUBLIC HEARING OPENED AT 10:03 AM**

4. Discuss/Approval proposal for increase fees and rate

Chairman Kurt Holtan began with a general summary of the process for the rate study. He stated the Board has seen the written comments. Keller Associates described their procedure and results in more detail stating that they determined there was a large number of unfunded replacements. Keller's suggestion was to raise water fees by \$10/month and sewer fees by \$24/month. General discussion about the purpose for a rate study.

- a. Motion by Christianne Crump to increase the water by \$10/month effective April 1, 2021. Roll call: Chris Renfro, yes; Christianne Crump, yes; Kurt Holtan, yes; Mike Lane, yes; Michelle Brimhall, no. Motion carried.
- b. Motion by Mike Lane to increase the sewer rate by \$18/month effective April 1, 2021. Roll call: Chris Renfro, yes; Christianne Crump, yes; Kurt Holtan, no; Mike Lane, yes; Michelle Brimhall, no. Motion carried.
- c. Motion by Christianne Crump to increase the sewer and water inspection fees by \$5 each (\$50 for each permit). Roll call: Chris Renfro, yes; Christianne Crump, yes; Kurt Holtan, yes; Mike Lane, yes; Michelle Brimhall, yes. Motion carried.
- d. Closed Public Hearing at 1:36 pm

#### **REGULAR MONTHLY BOARD MEETING**

5. New Business

- a. Discuss/approval to move forward with proposed Biltmore Investments/Osprey Pointe Subdivision Annexation.
- b. Location is at the end of the airport on Dawn Drive, 4.6 acres, with 13 parcels and a common area. Infrastructure upgrades including a lift station and connection fees are the developer's responsibility.
- b. Motion by Christianne Crump to move forward with the proposal.

6. Approval of minutes of preceding meeting.  
Kurt Holtan moved to approve the minutes of January 8, 2021 be recorded as presented.
7. Treasurer's Report
  - a. Kurt Holtan moved to approve the Treasurer's Report from January 31, 2021 be recorded as presented.
  - b. Cheryl Beach, District Treasurer  
Cheryl reported that the conversion to the new financial software was ongoing and the first payroll would be March 1<sup>st</sup> with billing to start April 1<sup>st</sup>.
8. Presentation and allowance of claims or bills against District funds and order payment of claims or bills accepted.
  - a. Miscellaneous Claims or Bills: RSCI
    1. Motion made by Michelle Brimhall to approve this bill. Seconded by Kurt Holtan. Roll call: Chris Renfro, yes; Christianne Crump, yes; Kurt Holtan, yes; Mike Lane, yes; Michelle Brimhall, yes. Motion carried.
9. District Operations Manager's Report.
  - a. Engineering. Travis reported he has been discussing with Keller Associates regarding master planning due to the large increase in activity in the District. Anticipates to provide a scope of work for future funding.
  - b. Septage Facility Pay Application. Completed earlier as a Claim.
  - c. Wastewater Master Planning. Travis stated the Keller estimated fee for a sewer master plan is \$207,000 per the Rate Study Estimates; 5-year updates will be substantially less. It will include a phased capital improvement plan, infrastructure mapping, growth planning, etc. Travis has applied for a grant from DEQ to assist with master planning costs.  
Christianne Crump motioned for Keller Associates to make a wastewater proposal for the Board to review.
  - d. General Update.
10. Unfinished Business.
  - a. Discuss/approve Tamarack Settlement.  
Motion by Christianne Crump to approve Tamarack's offer of \$200,000 payment on March 1, \$200,000 May 1<sup>st</sup> for a total of \$400,000 for past dues and Mike Dunne properties, Tamarack Sewer 1, 3 and Water. Motion seconded by Chris Renfro. Roll call: Chris Renfro, yes; Christianne Crump, yes; Kurt Holtan, yes; Mike Lane, yes; Michelle Brimhall, yes. Motion carried.
11. Adjournment.
  - a. Motion made by Kurt Holtan to adjourn at 2:57 pm.