

NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

MINUTES

Public Hearing & Regular Monthly Board Meeting

Friday

March 12, 2021

1. Call to Order at 10:35 am.

2. Roll Call.

Present were the following Directors: Kurt Holtan, Mike Lane, Chris Renfro, Michelle Brimhall and Christianne Crump (teleconference).

Also, present Cheryl Beach, Travis Pryor, JoAnn Fly, Larry Mangum and Kevin Amar (Biltmore Investments).

PUBLIC HEARING OPENED AT 10:35 AM

3. Discuss/Approval of annexation of Osprey Pointe Subdivision

- a. Location is at the end of the airport on Dawn Drive, 4.6 acres, with 13 parcels and a common area. Infrastructure upgrades including a potential lift station and connection fees are the developer's responsibility. Travis will work with Kevin and put together a draft Condition of Annexation for Board review at the next board meeting for decision.
- b. Michelle Brimhall motioned to proceed with the annexation process pending conditions of annexation.
- c. Closed Public Hearing at 10:46 am

REGULAR MONTHLY BOARD MEETING

4. Approval of minutes of preceding meeting.

Mike Lane moved to approve the minutes of February 12, 2021 be recorded as presented.

7. Treasurer's Report

- a. Chris Renfro moved to approve the Treasurer's Report from February 28, 2021 be recorded as presented.
- b. Cheryl Beach, District Treasurer
Cheryl reported that Tamarack did make their first payment on time. The office has been doing software training and did the first payroll. Hopefully the conversion will be completed by May.

8. Presentation and allowance of claims or bills against District funds and order payment of claims or bills accepted.

- a. Miscellaneous Claims or Bills: RSCI payment request #2

1. Motion made by Michelle Brimhall to approve this bill. Seconded by Kurt Holtan. Roll call: Chris Renfro, yes; Christianne Crump, yes; Kurt Holtan, yes; Mike Lane, yes; Michelle Brimhall, yes. Motion carried.

9. District Operations Manager's Report.

a. General update.

General discussion about the draft advertisement for the Wastewater operator position. Travis asked the Board's expectations for the hiring process and pay scale. The Board stated they'd like to meet the candidates once they were vetted by Travis. Important to include the total compensation package with benefits in the information.

Septage Receiving Facility is ahead of schedule and can possibly be ready mid-April (2 weeks early).

No further information from DEQ on planning grant application. To date DEQ has not released results.

Keller Associates is almost finished putting together a master plan proposal for the Board's review and discussion regarding phased approach.

Steve Martinez/Gold Fork Bay is waiting for final plat review and Travis will present the Board with this information when available.

Tamarack well work is expected to start April 12th.

General discussion about hydrant locks at Tamarack to control their usage and prevent damage.

10. Adjournment.

a. Motion made by Kurt Holtan to adjourn at 11:54 am.