

NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

MINUTES

Regular Monthly Board Meeting

Friday

May 21, 2021

(regular meeting on May 14, 2021 did not have a quorum)

1. Call to Order at 11:00 am.

2. Roll Call.

Present were the following Directors: Kurt Holtan, Christianne Crump, Chris Renfro, and Mike Lane.

Also, present Cheryl Beach, Travis Pryor, JoAnn Fly, Larry Mangum, David Parrish, Jason King (teleconference).

3. Engineer's Report (via telephone)

a. Septage Facility Project Update

Jason King reported that RSCI got all the permits updated and approved to move forward.

b. Wastewater Masterplan Phase 1 Proposal (ACTION ITEM)

General discussions regarding the age (2006) of the current master plan. Crucial for it to be completed in order to grow responsibly and understand our infrastructure conditions. The master plan can be broken into two phases. Phase 1 will concentrate on existing infrastructure and Phase 2 will address planning and growth. Engineer will give regular updates on the project. Christianne Crump motioned to approve moving forward with Phase 1 of the Masterplan. Seconded by Chris Renfro. Roll call: Kurt Holtan, yes; Christianne Crump, yes; Mike Lane, yes; Chris Renfro, yes. All in favor. Motion approved.

4. New Business

a. Recreational Vehicle Services Ordinance (ACTION ITEM)

General discussion about Valley County's RV ordinance limiting the number of RV's on a lot. Two is their limit now. Travis Pryor suggested the Board allow the attorney, Keller Associates and Cheryl to work on a draft for the attorney to review. Kurt Holtan motioned to approve this action. Seconded by Chris Renfro. Roll call: Kurt Holtan, yes; Christianne Crump, yes; Mike Lane, yes; Chris Renfro, yes. All in favor. Motion approved.

5. Approval of minutes of preceding meeting.

Chris Renfro moved to approve the minutes of April 9, 2021 be recorded as presented.

6. Treasurer's Report

a. Christianne Crump moved to approve the Treasurer's Report from April 30, 2021 be recorded as presented.

b. Cheryl Beach, District Treasurer

Cheryl reported that the new software credit card system has “breach insurance” for \$1 million. Payments made through this system will be automatically updated on the customer’s account. Discussion about the cost of the fees passed onto the customers and Chris Renfro will research other options.

Cheryl stated the seepage testing on the lagoons cost \$13,000. This is required every 10 years. The estimate on the next testing is between \$6,000-7,000.

The Budget Workshop is set for June 11th in conjunction with the regular board meeting. Our annual audit begins June 7th.

7. District Operations Manager’s Report

a. Operations Staff Update

Chris Schneider has retired. Mike Black remains the designated plant operator. DEQ has also been updated of Chris’ retirement. Chris has offered to contract with us until we are able to hire a new operator. Our attorney has a template for the terms on this contract; which could be approved at the next board meeting if they choose.

b. Hire OIT Level. (ACTION ITEM)

Travis has been advertising for the position and Joseph Bedford is an entry-level candidate that he’d like to hire. Chris Renfro motioned to proceed with hiring. Kurt Holtan seconded.

c. Water System Update

They’ve started flushing water systems for water quality this month as well as the water building spring maintenance. Travis stated he has a meeting in June with the HOA of Paradise Cove asking to be able to connect to water (includes 19 homes).

d. Sewer System Update

Travis reports lift station repairs. Seepage testing is being performed on Lagoons 4 & 5. Travis stated Tamarack Report Crest Court and Aspen Ridge would like to deviate from the original PUD – changing from 18 smaller lots to 6 larger lots. Tabled for further discussion at next regular board meeting.

RI Basin maintenance will need to be included in the budget workshop for planning.

Shoreline Chalets/Bill Rhodes has not returned conditions of Annexation for their project. Board would like Travis to reach out to Mr. Rhodes to communicate for an update and that we can’t hold these EDUs indefinitely.

Our attorney is working on a draft for the Conditions of Annexation for Osprey Pointe and possibly will have something available for the Board to review at the next meeting.

8. Adjournment.

a. Motion made by Kurt Holtan to adjourn at 1:08 pm.

Respectfully,

JoAnn Fly
District Clerk