

NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

MINUTES

Monthly Board Meeting
Friday
August 20, 2021

11:00 AM Monthly Board Meeting

1. Call to Order at 11:05 am
2. Roll Call:

Present were the following Directors: Kurt Holtan, Dave Parrish, Chris Renfro & John Sommerwerck. Mike Lane was absent

Also present were Cheryl Beach and Amanda Vawter. Travis Pryor called in for the second half of the meeting for the District Manager's Report.

3. New Business: No New Business to Attend to
4. Approval of minutes of preceding meetings: **ACTION ITEM**
July 9, 2021- Motion to approve minutes made by Dave Parrish and seconded by John Sommerwerck. All in favor. Motion Passed.
5. Treasurer's Report: Cheryl Beach
a. Treasurer's Report: **ACTION ITEM**

The Treasurer's Report dated July 31, 2021 was presented to the Board Members. Chris asked questions about the following:

- Difference in Black Water Bill: Travis negotiated new terms to lower bill and we are diligently looking for a Class IV Operator.
- Variance in Wells Fargo Totals: They are paid monthly from the entire revenue we received for the Tamarack Water LID minus our admin fee based on an agreement made in the past.
- No Income from Septage Haulers: Billings didn't go out in July due to lack of staffing in the office with JoAnn's departure.
- What is the Land Lease and why so Much: We lease some of the land for ponds from the city of Donnelly and they didn't bill us in 2020 so we paid for 2020 & 2021. Typically, it's \$750/year
- Did we buy hydrant locks: It has been put in the budget for 2021/2022 FY as they are over \$100/ea.
- Annexation Expense: Why is that so high and why do we pay it. This is reimbursed throughout the annexation process for each development. We pay the bills as they come in and then bill the individual Developers for their portions of the bills.

Chris Renfro Motioned to approve the Treasurer's Report. The motion was seconded by John Sommerwerck. All in favor. Motion passed

- b. Bank Proposals **ACTION ITEM**

- Proposals sent from: Mountain West Bank (MWB); Idaho First Bank (IFB) & US Bank (USB)
- MWB- NOT ANALYSIS ACCOUNT: No Monthly fee; located in the Valley only; would have to open a second account to have local access to bank; Provides remote deposit scanner for a one-time fee of \$75.00 and an annual fee of \$35. Allows deposits of up to 3,000 checks with no fees; Insured Cash Sweep (ICS) account-FDIC only insures up to \$250,000 while ICS keeps FDIC insurance on all money in account;
- IFB- ANALYSIS ACCOUNT: Local; Monthly analysis fee based on monthly usage; deposit as many checks as needed with no additional fees; Proposes Secured Money Market accounts for State Investment Pool (SIP) accounts;
- USB-ANALYSIS ACCOUNT: Charges are too high and they are not willing to work with us. They have been removed as an option.
- Is an analysis account required? -Asked Jordan and he said no but sometimes they provide more options.
- Government Account vs Business Account: Government account will collateralize FDIC.
- Board has asked that we check with other local banks to see what they are able to offer as well
- Kurt Motioned to table the discussion until the next meeting. We will discuss the information that has been gathered so far. The action item has been moved to the October meeting.

6. District Manager's Report-Travis

- a. Septage Project Update: Supplier had to order in replacement probe should be here week of 8/30. Will be using a radar level sensor instead of a conductor. Were able to run 40,000 gal with minor issues.
- b. General Operations Update:
 - Seepage Test- Completed successfully and passed on ponds 4&5 with no seeping. This is done every 10 years per DEQ requirements.
 - Joe signed up for apprenticeship program classes that begin in September. This is a 2-year program that will give him a class II water license and costs North Lake \$1000/year
 - Job was very appreciative of the raise and shows interest in the getting his GED
 - Irrigation is winding down as the pond levels are lowering rapidly
 - Meadows L.S. There is an open punch list including: property ownership not transferred to NL; upgrades for phases 2&3 never completed. Travis was working with Larry but needs to reach out to developer to see who the new contact will be.
 - General Discussion about updating the process for permits and when we start billing new connections.
- c. ANNEXATIONS:
 - i. Richard Kleint-Petition: 1 EDU-connecting to the Fir Grove System for Water & Sewer; developer will have to fund short extension of system – Developer will present to the board at the September board meeting
 - ii. Crystal Pickett & Daniel Wydner- Petition: 1EDU- located at 12867 Northwind RD.; Developer will present to the board at the September board meeting

- iii. Osprey Pointe (Finalizing COA's)-L.S. on E. side of Dawn Dr. had to redraw preliminary plat to move LS to W. Side of Dawn. Will have more at the September meeting and final COA's
 - iv. Pines by the Lake/Ken Roberts- No Drafted COA's
 - v. Durham LLC- We need to have a binding agreement for reimbursement of engineering and legal fees, Travis is going to work with Keller on another option or work order.
 - vi. Bill Rhodes Mtn View RV Park **ACTION ITEM**: Bill will be sent a letter to address the COA. If within 15 days he does not accept these conditions his petition for annexation will be revoked. Travis would like to have Bill Nichols draft the letter and North Lake will send it certified to Bill Rhodes. Dave Parrish Motioned to approve John Sommerwerck seconded. All in favor. Motion passed.
 - vii. Going forward COA's will have time limits.
- d. Facility/Master Plan Update: Keller has been out surveying all district areas and performance testing lift stations.
- Travis received notification from DEQ that the American Rescue Plan Act has made more grant monies available. In the beginning only our sewer master plan ranked high enough but because we submitted a proposal for a water master plan, we will now be able to apply for grant monies for a water master plan as well. DEQ will be paying 50% of all qualified costs.
- We have to notify DEQ of our intention to apply for the water grant by November 30.
- Keller will call into the September meeting give an update on the Master plan and to go over their understanding of the grants.

7. Adjournment **ACTION ITEM**

- a. Motion by Board to adjourn Chris Renfro motioned to adjourn the meeting at 1:05pm this was seconded by Kurt Holtan. All in favor. Motion passed.