

NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

MINUTES

Public Hearing & Regular Monthly Board Meeting
Friday
October 8, 2021

10:30 AM Public Hearing

1. Call to Order at 10:31 am
2. Roll Call

Present were the following directors: Kurt Holtan, Mike Lane (via Telephone), Dave Parrish, and John Sommerwerck. Chris Renfro was absent.

Also Present were Cheryl Beach, Travis Pryor, Jason King of Keller Engineering, Amanda Vawter, and Petitioners Crystal Pickett & Daniel Wydner

PUBLIC HEARING

3. Discuss/Approval of Petition for Annexation:
Petitioners explained their plans for the property: Their initial plans are to build a house only. Down the road they intend to utilize the second stub available to build a garage with living quarters and will pay the fees required at that time. There were no written objections to this petition and no one from the public came to object.
There are no concerns about impact on the system. The hookups are available due to a prior easement on the property.
 - a. Motion by Board – Discuss/Approval of annexation of 12867 Northwind Rd **ACTION ITEM** Kurt Holtan Motions to move forward with the annexation. Roll Call vote: Kurt Holtan-Yes, Mike Lane-Yes, Dave Parrish- Yes, John Sommerwerck-Yes. All in favor Motion passed
 - b. Close Public Hearing and move into regular board meeting. **ACTION ITEM** Dave Parrish Motions to adjourn Public Hearing at 10:36am

REGULAR MONTHLY BOARD MEETING

4. Call to Order at 10:39 am
5. Approval of minutes of preceding meetings
 - a. September 10, 2021 **ACTION ITEM**: Dave Parrish Motions to approve minutes.
6. Move Item 6 ahead of 5 due to time constraints with auditor
7. Engineering Report:
 - a. Facility Master Plan Task Order: Sent task orders to DEQ to sure everything looked okay. Jason brought the grant application and task order for signatures from the board. The Master Plans are now on the DEQ timeline. This will push back the original start date about 2 months. The field work is all done so that is a good start.
DEQ wanted more transparency on sustainability projects including VFD's. Travis said they are identifying areas outside the district boundaries but in our purview and they likelihood for development. This will also help to give us an impact area. The timeline will be updated when we get final approval from DEQ.
Kurt wants to know if any areas of concern have popped up from the work that has already been done. Jason informed him that so far, the main area of concern is the lift stations. Many of them

have mismatched and old pumps or just simply need pumps. They also have valves that have been submerged and may no longer be working.

Also, power outages are an area of concern for the lift stations. Prior to 2008, electrical backup was not required so this will need to be a targeted upgrade to lift station panels. New developments will be able to take on much of this with Conditions of Annexation's

Each Master Plan will also have Capitol Improvement plans broken out into phases.

There should be significant information available for a February Budget workshop. Keller is also helping apply for federal grant money but the Master Plan is what makes it easier for that to happen. The plan would be to try for funds from the American Rescue Plan Act funds for the Headworks building.

8. At this point the board asked to move item 7 ahead as well due to scheduling with auditor.

9. Operations Manager's Report

General Operations Update:

Irrigation has hit its end date for the year. It will start back up in the spring of 2022 when feasible. There may be a new person haying the field next year and if this happens, they will take over the irrigation responsibilities.

The operators have been struggling with locates. Travis is being very strict with new developers and getting accurate mapping. Keller is also working on GIS mapping and they have already surveyed the exact locations of manholes.

Septage Receiving Station: The punch list needs to be signed off on. There is one more step to complete and then RSCI will send the final bill. Once the final bill is paid everything with the receiving station will be finalized.

Tamarack wants to put in a new chair lift right where the District's underground water storage tank is. Need to get Tamarack's Master Plan to see where everything is and what their plans are.

10. Treasurer's Report

a. Audit Presentation: Jordan Zwygart joined the meeting to present the audit of the 2019/2020 financials. Jordan reviews details of the audit with Board of Directors. He also stated that all financial reports were accurate. Kurt Holtan Motioned to approve the audit as presented. Roll Call vote: Kurt Holtan-Yes, Mike Lane-Yes, Dave Parrish-Yes, John Sommerwerck-Yes. All in favor. Motion passed.

b. September 30, 2021 **ACTION ITEM:** Dave Parrish moved to approve the Treasurers Report as presented.

c. Cheryl Beach, District Treasurer: Nothing of note to report

d. Bank Presentations:

i. Discuss/Approval of switching the District Bank account to a new account at either Idaho First Bank, Washington Federal, or Mountain West Bank. **ACTION ITEM:** Board asked for Cheryl's recommendation on which bank she thought would be the best option. She told them Washington Federal had the most benefits for the District. Kurt moved to approve that all district funds, including funds held at State Investment Pool, be moved to a single account at Washington Federal. John Sommerwerck seconded.

11. New Business: Amanda gave an update on the status of the website. Things are moving along. There is a home page and the Septage receiving page is completed. Amanda is working with Travis on wording for the developer page. She is also working with the designer to get things completed as quickly as possible.

12. Executive Session – Request/motion by Board to go into Executive Session per Idaho Code Section #74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff or individual agent or public-school student. **ACTION ITEM**

a. Motion made by Kurt Holtan per above referenced Idaho Code to move into executive session.

13. Discuss/Approval of action resulting from Executive Session per Idaho Code Section #74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff or individual agent or public-school student.

ACTION ITEM:

- a. No actions were taken during executive session. Executive session was concluded at 1:10pm

14. Adjournment **ACTION ITEM**

- a. Motion by Board to adjourn: John Sommerwerck motioned to adjourn meeting at 1:10 pm