

# NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

## MINUTES

Monthly Board Meeting  
Friday  
September 10, 2021

### 11:00 AM Monthly Board Meeting

1. Call to Order at 11:00 am
2. Roll Call:

Present were the following Directors: Kurt Holtan, Dave Parrish, Chris Renfro & Mike Lane via teleconference.

Also present were Cheryl Beach, Travis Pryor, and Amanda Vawter. Jason King of Keller Engineering called in for the engineer's report.

The following members of the public were present for the presentations of annexation petitions: Daniel Wydner, Paul R Kleint III, Tim Farrell, C.P. Shannon, Sean Black, Brad Israel, & Gregg Tankersley.

3. Unfinished Business-

- a. Petition For Annexation Presentation:

- i. Crystal Pickett- **ACTION ITEM**- The lot is located at 12867 Northwind Rd. This is to be a single dwelling on a single lot. Will utilize the existing infrastructure that was put in place during a previous easement to serve Northwind Subdivision. Kurt Holtan motioned to add a public hearing for this property to the October Board meeting. Dave Parrish seconded.

- ii. Paul R Kleint III- **ACTION ITEM**- This lot is to be located adjacent to the intersection of Loomis and Spring Valley Roads. It will be a 20-acre parcel of land with a single residence. Mr. Kleint intends to utilize existing sewer and water available from Fir Grove Estates and will fund the needed infrastructure required to bring those lines to his property. He is working with the family trust to have this parcel broken out of a larger parcel. Travis suggested that the public hearing be postponed until Mr. Kleint has had the parcel divided. Kurt Motioned to add the annexation hearing to the November meeting unless there is an issue breaking that parcel off. Chris Renfro seconded.

- iii. Northlake-Durham LLC- **ACTION ITEM**- CP Shannon spoke on behalf of the group. The area is to currently be called Timber Creek Reserve. The intention is the have 81 lots ranging in size from .25 acres up to .65 acres. Tim Farrell from Mountain Waterworks & Crestline Engineers are the engineers on the project. They would like to utilize the existing lift station at 174 Durham Ln and make the necessary upgrades to this lift station. They also intend to tie into the Fir Grove water system and upgrade the infrastructure needed on the water system.

The Developer has also sponsored \$7000.00 toward an analysis by Keller on what upgrades will be required for this development. This development has to go before the Valley County P&Z so the plan is to wait until after that to hold the public hearing for annexation. Chris Renfro motioned to put the public hearing on the November meeting Schedule barring any unforeseen issues with the P&Z meeting. Dave Parrish seconded.

4. Approval of minutes of preceding meetings
  - a. August 20, 2021 **ACTION ITEM:** Chris Renfro motioned to approve the minutes from the meetings that were both held on August 20. Kurt Holtan seconded.
  
5. Treasurer's Report
  - a. August 31, 2021 **ACTION ITEM:** Dave had some concerns about the State Investment Pool Funds not being built into the budget. Those are available to use when needed and if a large amount is required to be pulled out the budget can be amended for the intended project.
  - b. Cheryl Beach, District Treasurer: Bill Rhoads signed the Conditions of Annexation for Shoreline Chalets and is supposed to bring in money for the connection costs next week (week of Sept.13)
  
6. Engineering Report: Jason King
  - a. Facility Master Plan Update: Phase 1 is 90% complete. This is the field work-surveying manholes and a summary of pump tests ran at all lift stations. Phase 1 field work should be completed in 1 month.
  - b. Facility/Master Plan IDEQ Expanded Grant Opportunity **ACTION ITEM:** In August DEQ made additional grant money available. Initially the Sewer Master Plan was only going to receive \$65,000 in grant money. Now they are offering to fund 50% of that project. They are also making it available for the District to apply for grant monies to cover 50% of a Water Master Plan. The originally anticipated costs were about \$250,000 for the Waste Water plan and \$200,00 for the Water Master Plan. Including field work it was going to be roughly \$500-550,000. With the grant monies its potentially only going to cost around \$166,000 for both Master Plans to be completed with field work.

The District has to go through the DEQ process to apply for the grant money for the Water Master Plan. The letter of intent must be sent to DEQ soon and an application must be submitted no later than November 1. In order to complete this a task order must be signed with Keller for them to work on behalf of the District.

Kurt Holtan motioned to sign the task order with a written contingency of the approval of the DEQ funds. Roll Call: Kurt Holtan, yes; Dave Parrish, yes; Chris Renfro, yes; Mike Lane, yes. All in favor. Motion passed.
  
7. District Manager's Report
  - a. Septage Project Update: on September 9 Drycake was able to satisfy their side of things and get the sensor working properly. Trucks started running through the receiving station same day. They are currently running through when supervised by Travis or one of the District Operators. They will sign contracts and receive their codes once the system is substantially completed and all drivers have gone through necessary training.
  - b. The Meadows at West Mountain Update: Travis had a conference call with the developers. They intend to be here mid-October onsite to go over the Conditions of Annexation and review anything that has yet to be completed. Travis also believes that they are going to be wanting more capacity for Phases 4&5 which have not been developed yet.
  - c. General Operations Update: Rhodes will have 43 EDU's and once we receive funds from him for his hook-up fees the next step is supplying him with a will serve. Tim Farrell has been hired by Rhodes to get the ball rolling on the infrastructure design. The

district will own the lift station but not the upstream infrastructure. There will be one owner that is going to be billed 43 EDUs of sewer.

DEQ did a walk through on the Waste Water Treatment Plant. They want more weed control and the ponds cleaned up. There is also going to need to be tree removal at the RI Basins.

Travis will talk to Jason about when he will have reasonable data to help with a budget workshop on work that the Master Plan will show is needed.

The headworks is down to one drum screen, again. It will be 3 weeks before the second unit is back. The current unit is struggling to keep up. Travis is concerned of a major failure in the Headworks building that may not hold up until the end of the Master Plan. If the Headworks fails all influent has to be diverted to the lagoons.

8. New Business: Kurt would like to look at the wording of the old LID's and have the attorney review them. The board would like to see if there is anything stating that we are responsible for missing stubs.

The board would like to add an executive session to the next board meeting agenda.

9. Adjournment **ACTION ITEM**

- a. Motion by Board to adjourn: Chris Renfro Motioned to adjourn the meeting at 12:50pm.