

# NORTHLAKE RECREATIONAL SEWER & WATER DISTRICT

## MINUTES

### REGULAR MONTHLY BOARD MEETING

Friday  
April 8, 2022

#### 11:00 AM Monthly Board Meeting

1. Call to Order at 11:02am
2. Roll Call: Present were the following directors: Kurt Holtan, John Sommerwerck & Dave Parrish. (Mike Lane and Chris Renfro were absent).

Also present were: Travis Pryor-Operations Manager, Cheryl Beach-District Treasurer and Amanda Vawter-Recording Secretary.

3. Motion to Amend the Agenda to add the COA for Ken Roberts-Pines by the Lake Subdivision in with Old Business as an action item. Motion made by Kurt Holtan.
4. Approval of minutes of preceding meetings
  - a. March 11, 2022 **ACTION ITEM**: John Sommerwerck Motions to approve the minutes with corrections to include petition in front of annexation for board member motions to approve annexation. Dave Parrish seconds.
5. Treasurer's Report
  - a. March 31, 2022 **ACTION ITEM**: Kurt Holtan motions to approve the treasurer's report and Dave Parrish seconded.
  - b. Cheryl Beach, District Treasurer: General discussion about new health insurance plan that has been brought to the table for the district employees. Offers better coverage at a lower rate. The Board asks that this be added to the agenda for the May meeting as an action item to be voted on.
6. Old Business
  - a. Update on Bylaws: Continuation from February 11, 2022 meeting **ACTION ITEM**: The corrections that were made by Dave and John were reviewed by the board and the Directors present chose to seek legal council on some questions that arose from reviewing the document so they can take action at the May meeting.
  - b. Pines by the Lake COA **ACTION ITEM**: The COA's have a time limit in them for construction and development of the land. Discussion on the language regarding EDU Fee's and commitments as it relates project delays and completion. The previously constructed sewer infrastructure installed by Mr. Roberts is not included in the Conditions. Dave Parrish motions to approve the COA's as drafted and Kurt Holtan seconds. All Directors in favor, motion passes.
7. Operations Manager's Report
  - a. Operation Staff Update: New plant operator is scheduled to start May 2. The District will start advertising for a Wastewater Collections Operator should the board provide approval to advertise for the position.
  - b. General Operations/Infrastructure Update: The Reuse Report was submitted to DEQ. Keller Associates and Travis are working on budget workshop information.
  - c. Master Planning Update: North Lake has an opportunity to participate in a pilot test for a solids handling screening system. We are currently discharging waste to Lagoon 1 until such time a Solids Handling Facility can be funded and constructed. This pilot program would require an expense of approximately

\$2,000-\$3,000 for the construction of temporary piping to connect the test screens to our existing system. North Lake would also pay the power costs during the pilot test. Travis recommended to wait until it could be budgeted in the future, board agreed.

8. New Business

- a. Approval of Compensation for Employees for time lapse from when COLA was budgeted to start to when the adjustment occurred. **ACTION ITEM:** Kurt Holtan Motions to approve the one-time compensation. John Sommerwerck seconds. All in favor, motion passes.

9. Adjournment **ACTION ITEM**

- a. Motion by Board to adjourn: Dave Parrish motions to adjourn the meeting at 12:50pm. John Sommerwerck Seconds.