

# NORTHLAKE RECREATIONAL SEWER & WATER DISTRICT

## MINUTES

### REGULAR MONTHLY BOARD MEETING

Friday  
May 13, 2022

#### 11:00 AM Monthly Board Meeting

1. Call to Order at 11:04am
2. Roll Call: Present were the following directors; Kurt Holtan, Dave Parrish, Chris Renfro, Mike Lane-via telephone, John Sommerwerck-via telephone.

Also Present were: Travis Pryor-Operations Manager, Cheryl Beach-District Treasurer and Amanda Vawter-Recording Secretary. Scott Turlington & Steve Milleman were present to represent Tamarack resort for their presentation.

3. Approval of minutes of preceding meetings
  - a. April 8, 2022 **ACTION ITEM:** There was discussion about the minutes from the March 11, 2021 minutes. Amanda was asked to listen to the recording from that meeting to clarify the wording used for the motion on the petitions for annexation. Kurt Holtan motioned to approve the minutes from the April 8<sup>th</sup> meeting and Dave Parrish seconded.
4. New Business
  - a. Tamarack Resort L.I.D. Discussion/Presentation: There was a presentation made by Steve Milleman and Scott Turlington on behalf of Tamarack Resort for Equivalent Dwelling Units (EDUs) to be moved from the Tamarack Water LID and the Tamarack Phase 3 Sewer LID. These EDUs would come from the Block 19 unplatted area where a block of EDUs was set aside in each LID for when the owners progressed with development of the area. The EDUs being moved would be used for the employee housing, firehouse and school. This request is being made on behalf of the Bond Holder who is also the property owner at the time. Mr. Milleman stated that Tamarack's proposal is to pay off the number of needed EDUs to extract them from the LID's and use the connection capacity for the needed connections in the area being developed. Kurt would like to take the proposal to another attorney for a second opinion. Travis stated that the development process is not yet far enough along to dictate holding a special meeting so the board will make this an action item at the June 10, 2022 regularly scheduled meeting.
5. Treasurer's Report
  - a. April 31, 2022 **ACTION ITEM:** John Sommerwerck moves to accept the treasurer's report and Chris Renfro seconds.
  - b. Cheryl Beach, District Treasurer.
  - c. There was discussion for the June Budget Workshop. This workshop will take place June 28 at 5pm. The board would like to look at previous years' budgets.
6. Old Business
  - a. Discuss/Approve new insurance provider for District employees **ACTION ITEM:** The board clarified who the new insurance provider would be (Blue Cross of Idaho) to verify that no employees would lose access to any providers they already use. There was general consensus that this was one of the better providers available. Kurt Holtan

motions for employees to be able to switch to new insurance provider as soon as possible. Chris Renfro Seconds. Roll call vote was taken all members in favor.

- b. Discuss/Clarify definitions of coverage for families on district insurance as explained in the Personnel Manual, Section XIII Subsection G, as they pertain to the new insurance provider **ACTION ITEM:** The new insurance group states 60 days as the probationary period for new hires. The board would like Cheryl to ask the provider about new hires transferring from other state entities. The decision on this will be tabled until the July 8 board meeting to find answers on what age does the insurance company consider children to be adult children to and on the new hire eligibility.
- c. Update on Bylaws: Continuation from April 8, 2022 meeting **ACTION ITEM:** This has been tabled until the June meeting as council is out of town and the board is waiting for a response.

## 7. Operations Manager's Report

- a. WWTP Operator (Bryan Strong) Introduction
- b. Osprey Pointe Conditions of Annexation **ACTION ITEM:** Bill Nichols and Travis completed the Conditions of Annexation (COA's) and the developer agreed to them. They are signed by the developer and need the chairman's signature. Kurt Holtan motions to approve Osprey Point Conditions of Annexation. Chris Renfro Seconds
- c. General Operations Update: Travis notified the board that the District is going to start having higher expenditures on collections system repairs. He also stated that he was warned by equipment suppliers that lead times are expanding and availability is shrinking due to supply chain. These suppliers have recommended items to order now to have on hand for when the need arises, as it will soon.  
The water systems are going to start having spring flushing done to clean out lines.  
Tamarack Water Holding Tank is due for an inspection. This is a 1.25-million-gallon tank that is located midmountain under the ski runs.

Tamarack Well Concerns:

- Well 7: Breaker blew due to frogs in the panel
- Well 4: Control Panel was down. The pump cable had gone to ground. The electrician that was on site at Tamarack looked at it for us and said a second opinion was recommended. Well 4 is down for the time being and the next steps would be to pull the pump and have it tested. This is a smaller pump than the one that was replaced last year at well 7

Vehicle Concerns:

- One truck has failed and is no longer drivable. Travis is getting quotes for a new truck.
- Another truck is in need of necessary repairs. Travis is getting quotes on repairs for this truck to see the viability of repairs.

It was brought to Travis by an employee about a government policy of being paid monthly versus bi-weekly. The board has asked that this be looked into to verify if there is such a policy and what it states.

## 8. Engineer's Report: Jason King joined via teleconference for this portion of the meeting.

- a. Headworks Update: In mid-June a PER (Preliminary Engineering Report) will be sent to DEQ for review. The next step is to get quotes for the construction work required to retrofit the incoming screens which should arrive in the last few weeks of August. It will take a couple weeks to move the screens and for everything to be completed. Both screens will be installed at the same time in the two spots that are available. The current screen will be left in its place until such a time comes that it fails to perform and then the new ones will be capable of completing the task.
- b. Master Planning Update: Most of the information needed by Keller has been received. Keller has almost completed a water model and will be up in June or July to run tests on the current water infrastructure.
- c. Tamarack Expansion Update: There was general discussion on new developments Tamarack is planning. There was also discussion on the continuing work be done on Crest CT and the demolition of the snow front area.

9. Executive Session – Request/motion by Board to go into Executive Session per Idaho Code Section #74-206 (1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. **ACTION ITEM:** Dave Parrish motions for the board to enter executive session per the above referenced Idaho code at 1:13pm
  - a. Discuss/Approval of action resulting from Executive Session per Idaho Code Section #74-206 (1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. **ACTION ITEM:** No Actions we taken during executive session. Executive session was concluded at 1:17pm
10. Adjournment **ACTION ITEM**
  - a. Motion by Board to adjourn: Dave Parrish motions to adjourn meeting at 1:18pm. Chris Renfro seconds.