

NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

MINUTES

Public Hearing & Regular Monthly Board Meeting

Friday

December 9, 2022

10:30AM Monthly Board Meeting

1. Call to Order at 10:30am.
2. Roll Call: The following directors were present: Mike Lane (via telephone), Chris Renfro, Dave Parrish, and John Sommerwerck. Kurt Holtan was absent.

Also present were Cheryl Beach, District Treasurer; Travis Pryor, District Operations Manager; and Amanda Vawter, Recording Secretary.

Shawn Barton was also present for his annexation on behalf of SKBartonInvest LLC

PUBLIC HEARING

3. Discuss/Approval of Petition for Annexation:
 - a. Motion by Board – Discuss/Approval of annexation of SKBartonInvest LLC property located on the old Railroad Right of Way to the east of Wildwood Lane in Wagon Wheel Subdivision. **ACTION ITEM**: Mr. Barton stated that he intends to have eight (8) mixed short term and long-term rentals as well as one (1) primary residence on the property. They will each be connected to individual stubs. Travis stated that this property contains an easement for the main transmission line from Day Star to Wagon Wheel, which is a high-pressure line and not a gravity line. Travis has also spoken with the District's attorney who is not concerned about the legal standpoint of the main line being outside of the easement. Keller's concern is about access to the line in the event of needing to process repairs or replacements of any parts of the main line that are reached from the property. Dave Parrish motions to accept the petition for annexation for SKBartonInvest. John Sommerwerck seconds the motion. A roll call vote was taken and all members voted in favor.
 - b. Close Public Hearing and move into regular board meeting. **ACTION ITEM**: The public hearing was closed at 10:48am

REGULAR MONTHLY BOARD MEETING

Regular meeting opened at 10:55am.

4. Approval of minutes of preceding meetings
 - a. November 9, 2022 **ACTION ITEM**: John Sommerwerck motions to approve the minutes as presented. Chris Renfro Seconds. All in favor.
5. Treasurer's Report
 - a. November 30, 2022 **ACTION ITEM**: Dave Parrish motions to approve the report as presented. John Sommerwerck seconds. All in favor
 - i. Christmas Bonus Approval **ACTION ITEM**: Chris Renfro moves to approve the Christmas Bonus's at a new rate of \$300 per Employee. John Sommerwerck seconds. All in favor.

A break was taken at 11:22

Back in session at 11:28

6. Operations Manager's Report

- a. Tamarack Water System - Sampling Update: Lead & Copper notices were sent out to all homeowners in Tamarack Resort and the Resort staff has been working with Travis on communicating with the homeowners.
- b. Headworks Facility Repair Update: The mechanical work is expected to start Mid-January. The electrical work will begin next week. The original quote came in at \$145,550 and after negotiations the final quote was \$131,500. There is potential for additional cost when connecting the building to the SCADA network but those costs are unknown at the time. The scope of the project should take about 2-3 weeks for Challenger to complete.
- c. Master Planning Update: The expected completion date for the Sewer Master Plan is between February & March and the expected completion for the Water Master Plan is between January & February.
- d. Development and Project Updates:
 - i. Tamarack Falls Estates: P&Z approved the subdivision but there is an appeal scheduled for January 9 so we are waiting to proceed with the COA's
 - ii. Copper Rock Subdivision (formerly Osprey Point): Newly completed infrastructure
 - iii. Pines by the Lake Subdivision: Infrastructure has been completed
 - iv. Mountain View RV Park: The design is 90% complete, no new progress
 - v. Crest Court/Aspen Ridge-Tamarack: This project is complete
 - vi. Ponderosa Ridge-Tamarack: This project is complete
 - vii. Employee Housing/Fire Station/Charter School-Tamarack: The resort is working on the logistics of extending the Sewer Main down West Mountain Road
 - viii. Tamarack Well 5 Upgrade: the DEQ review has been completed
 - ix. Tamarack Well 12: This is a developer sponsored new well that will replace the needs of well 5
 - x. Mountain Meadow-Craig Groves: There have been no updates
 - xi. Ron Platt: Travis has not yet met with Ron
- e. Operator/Staff Updates
 - i. Joseph Bedford Licensing Compensation **ACTION ITEM**: Joseph has taken and passed the Water Distribution Class I test and will be testing soon for the Water Treatment Class I. Travis has proposed to give Joe a 7.5% pre-COLA raise for passing the first test and once he takes and passes his second test giving another 7.5% raise. John Sommerwerck moves to accept Travis's proposal. Chris Renfro seconds. All in favor.
 - ii. General Update Regarding Open Positions: Looking to hire 1 person for Wastewater Collections.
- f. Vehicle Purchasing Approval **ACTION ITEM**: Board pre-approval not required for vehicle purchasing as it is already approved in the budget.
- g. General Water and Sewer System Update. Day Star Water pump has been repaired and waiting for testing results to connect back to system.

7. New Business

- a. Set deadline policy for Manager performance reviews by board. Set deadline to review other performance reviews for compensation adjustments. **ACTION ITEM**. Chris Renfro motions to table until the January Meeting.

8. Adjournment **ACTION ITEM**

- a. Motion by Board to adjourn. John Sommerwerck motions to adjourn. Dave Parrish seconds. All in favor. Meeting adjourned at 12:34pm.