

# NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

## MINUTES

### Public Hearing & Regular Monthly Board Meeting

Friday

May 12, 2023

#### 10:30 AM Monthly Board Meeting

1. Call to Order at 10:32am
2. Roll Call: The following directors were present: Kurt Holtan, Mike Lane, Chris Renfro, Dave Parrish and John Sommerwerck.

Also present were Cheryl Beach, District Treasurer; Travis Pryor, District Operations Manager; and Amanda Vawter, Recording Secretary

Scott Turlington was present on behalf of Tamarack Real Estate Holdings, LLC.

#### **PUBLIC HEARING**

3. Discuss/Approval of Petition for Annexation:
  - a. Motion by Board – Discuss/Approval of annexation of 5 Acre Parcel just North of the entrance to the Tamarack Resort. **ACTION ITEM** A preliminary plat was submitted to Valley County P&Z to amend the original PUD. This plat was presented to the board to show a potential plan for the 5 acres. It includes 22 lots for homes and/or cottages. There were no written objections and no public was present to object. The staff report from the Operations Manager was that water capacity was a key concern but there is a new well (12) in the process of being built to handle additional capacity. Tamarack intends to purchase new EDUs for the annexed area.  
John Sommerwerck moves to accept, pending the Conditions of Annexation, the Tamarack Real Estate Holdings petition for annexation. Kurt Holtan seconds. A roll call vote was taken and all were in favor.
  - b. Close Public Hearing and move into regular board meeting. **ACTION ITEM:** Kurt Holtan motions to adjourn the public hearing and John Sommerwerck seconds. Public Hearing adjourned at 10:44am.

#### **REGULAR MONTHLY BOARD MEETING**

4. Approval of minutes of preceding meetings
  - a. April 14, 2023 **ACTION ITEM:** There was discussion about a missing discussion from these minutes. Amanda was asked to add “Dave Parrish asked whether membrane payments should be paid from capital or operation and maintenance funds”. There was more discussion on this topic and it was decided to ask the auditor at the July meeting. Dave Parrish motions to approve minutes with the corrections. Mike Lane seconds.
5. Treasurer’s Report
  - a. April 30, 2023 **ACTION ITEM:** There were no questions for the treasurer’s report. Cheryl mentioned that the Capital Fund is currently over budget in Headworks and Sewer.

Headworks is due to the screen purchase that was supposed to happen last year but due to lead times was not received until this year. Sewer is due to the Master Plan that is being paid back as we receive bills by half. Mike Lane motions to approve the Treasurer's report and Dave Parrish seconds. All in favor.

- b. There was a Dr. Pipeline bill that was discussed as it was over \$25,000. Bill Nichols was asked about this limit and he stated that this limit is typically reserved for items that are not already approved with the budget or are over budget limits.
- c. Cheryl asked for a preliminary percentage to use for budget prep to have something to present to the board at the budget workshop. There was discussion on whether this was not discussed until the budget workshop or to give her a number now. When Mr. Nichols was asked, he said that she needs to be given a number to have starting point so that the board has something to work with at the budget workshop. The board made a verbal agreement that they would like to have her start at 10% for side-by-side comparisons and would also like her to bring previous years budgets and possibly a future budget if available.

#### 6. Operations Manager's Report

- a. General Operations Update: Flows have started to decrease. At the beginning of the month the flows were up to 750,000 Gallons with 500,000 of it being from Tamarack infiltration. They are now down to 375,000. Dr. Pipeline has been able to go through and find and repair many of the areas causing the infiltration inflow. The plant will start to receive a Rare Earth product to treat the phosphorous in the wastewater. This is a pilot program. The contract the District has had with Mike Black/ Black Water is no longer necessary. Bryan Strong has passed his land application test and that is the last license Mr. Black was providing for us.
- b. Rate study questions: All questions were answered prior to the meeting

#### 7. New Business

- a. Discussion/Approval by Board for a rate increase on Monthly Operation & Maintenance Fees **ACTION ITEM**: Anything over 5% requires a Public Hearing. There are multiple large projects in the future. John Sommerwerck motions to increase sewer rates by \$2. Chris Renfro seconds. All in favor. John Sommerwerck motions to raise water rates by \$1. Kurt Holtan seconds. All in favor. Kurt Holtan motions to start new rates on July 1, 2023 with a notice on the June 1, 2023 billing. Mike Lane seconds. All in favor.
- b. Question & Answer session with District Attorney: Bill Nichols introduced himself and his work to the board and how long he has worked for the District and other sewer and water district's. He reviewed many aspects of open meeting law and powers of the board in a Recreational Sewer and Water District. Kurt Holtan had to leave at 1:22pm and Chris Renfro had to depart at 1:37pm.

#### 8. Adjournment **ACTION ITEM**

- a. Motion by Board to adjourn: John Sommerwerck motions to adjourn. Mike Lane seconds. All in favor. Meeting adjourned at 2:23pm