

# NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

## MINUTES

### Regular Monthly Board Meeting

Friday

July 14, 2023

#### 11:00 AM Monthly Board Meeting

1. Call to Order at 11:01am
2. Roll Call: The following directors were present: Kurt Holtan, Mike Lane, Chris Renfro, Dave Parrish and John Sommerwerck.

Also present were Cheryl Beach, District Treasurer; Travis Pryor, District Operations Manager; and Amanda Vawter, Recording Secretary.

Jason King was present on behalf of Keller and Associates

3. Swear in of Board Members Elected by default
  - a. Mike Lane was sworn in by Kurt Holtan at 11:04 am
  - b. Chris Renfro was sworn in by Kurt Holtan at 11:05 am
4. Election of Board Officers **ACTION ITEM** Chris Renfro nominates Kurt Holtan to retain his position as Board Chairman. A roll call vote was taken and all members apart from Mr. Holtan who abstained voted yes.  
John Sommerwerck nominates Dave Parrish to take over as Vice Chairman. A roll call vote was taken and all members apart from Mr. Parrish who abstained voted yes.  
Dave Parrish motions to continue using Cheryl Beach as the treasurer and Amanda Vawter as the secretary. Chris Renfro seconds the motion. A roll call vote was taken and all are in favor.
5. Approval of minutes of preceding meetings
  - a. June 9, 2023 **ACTION ITEM** John Sommerwerck motions to accept the minutes as presented and Chris Renfro seconds. All in favor.
6. Treasurer's Report
  - a. June 30, 2023 **ACTION ITEM** Dave Parrish asked if we had received the July tax check yet to see how much the income was from that. We had not. Dave Parrish motions to approve the report as presented and Kurt Holtan seconds. All in favor.
  - b. Budget Discussion to Approve Proposed Budget for Publication **ACTION ITEM** Kurt Holtan Motions to approve the proposed budget with a clause for adjustment for the actual tax revenue number that has not yet been received by Valley County. John Sommerwerck seconds. Chris Renfro asked about costs that just came to light on the RI Basin and they are not in the budget. It is too late to add them to the budget but there is a contingency fund if needed. The project was discussed later in the meeting. All in favor to approve the proposed budget.
  - c. Discuss/Approve Audit Report from Zwycart, John & Assoc. **ACTION ITEM** John Sommerwerck motions to accept the report as submitted Mike Lane seconds. Dave

Parrish asked if we had the contract for 2024 yet. Cheryl stated we did not but should soon. All in Favor to accept the audit report as submitted.

7. Operations Manager's Report

- a. General Update: A general update was given on the multiple projects that are taking place across the district at this time.
- b. Tamarack Aspen Glade Joint Trench Agreement **ACTION ITEM** The agreement is for conduit that was installed by Tamaracks contractor for electrical on top of the Districts Sewer Main on Aspen Glade Road. There will be an option to remove the conduit and repave the road or sign an agreement with the district that concerns many issues that could arise. This was tabled until the August meeting as the agreement had not been finalized by the attorney's office.

8. Engineer's Report

- a. Treatment Report & Discussion **ACTION ITEM** The solids in the lagoons have become an issue and need to be removed. Jason discussed different options with the board and the long-term cost and affects they would each have. The operators have, for now, implemented a new treatment plan to slow the growth of the solids and help control the resulting odors. The solids could be removed and trucked to a solid waste facility in the Valley but there is a high cost for that. There is an option to land apply dried solids as fertilizer to local farms but there is a lot of permitting involved with that option as well. Jason recommended a Bio Solids management plan and that the pipe from the septage receiving station run straight to the lagoons.  
Kurt Holtan motions to start the project on the septage receiving station and install a dedicated line with a budget not to exceed \$30,000 without prior approval. Dave Parrish seconds. All in favor.

9. Adjournment **ACTION ITEM**

- a. Motion by Board to adjourn: Mike Lane motions to adjourn and Kurt Holtan seconds. All in favor. Meeting adjourned at 12:16pm