

NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

MINUTES

Regular Monthly Board Meeting Friday February 9, 2024

11:00 AM Monthly Board Meeting

1. Call to Order at 11:03
2. Roll Call- The following directors were present: Kurt Holtan, Dave Parrish, John Sommerwerck, Chris Renfro and Mike Lane (via telephone)

Also present were Travis Pryor, District Operations Manager; and Amanda Vawter, Recording Secretary.

Jason King of Keller Associates was also present via Zoom for the engineering portion of the meeting

3. Approval of minutes of preceding meetings
 - a. January 12, 2024 **ACTION ITEM**: Chris Renfro moves to approve minutes as presented. Dave Parrish seconds. All in favor
4. Treasurer's Report
 - a. January 31, 2024 **ACTION ITEM**: John Sommerwerck motions to accept the treasurer's report as presented. Kurt Holtan seconds. All in favor.
5. Engineer Report
 - a. Engineering Task Order 10: Lagoon Sludge Removal Project Scope of Work **ACTION ITEM**: Lagoons 1 & 2 have sludge that has built up so bad that it is starting to infiltrate the other lagoons and making it harder to treat water. Currently only one blower is working properly for aeration. The Keller team and North Lake operators are looking into multiple cost friendly options to replace the other blower. Broken gates need to also be replaced. There will be a bio solids management plan. Two seepage tests will be performed, one prior to the work being done and one after the work is completed to ensure there are no leaks. The scope of work for Keller Associates will go until the end of the project. Geo tubes will be acquired to as a means of dewatering (sludge will go through the tubes and water will go out back into the ponds). Unfortunately, this project does not qualify for ARPA funding. The task order is for \$235,850 and the projected cost for the entire project including the task order is around \$1.3 million. This would also make Lagoons 1 & 2 more hands off and improve efficiency at the plant. The engineers hope to have the task order approved by DEQ within 60 days. They believe the bid document could be completed around May with the bid being awarded potentially in June. The work has the potential to take about four months from setup to tare down. They will also bid out lagoons 1 & 2 separately. John Sommerwerck moves to move forward with Task Order 10 as written and Kurt Holtan seconds. All members are in favor.
6. Operations Manager's Report

- a. Introduce Board to new Water System Apprentice: Dane Alderfer started work and training for the water system on February 1, 2024. He will start the apprenticeship program in September that will fast track his water treatment license.
- b. General Update: Travis supplied a letter to Vally County P&Z for MacGregor Township to let them know that the area is within our impact area and within our masterplan area. Craig Groves and his engineer want to get together with Travis and Keller Associates to work on the Conditions of Annexation for Mountain Meadows Ranch. On Monday, February 12, 2024 Travis and Jason King of Keller will present the Districts Draft Master Plans to Valley County.
- c. Emergency Stand-by and Response "On-Call" Policy **ACTION ITEM** Decision has been Tabled until the March 8th meeting pending review by ICRMP. Travis has been asked to send both the policy and the personnel manual to ICRMP for review of legality.
- d. Timber Creek Reserve Development Will Serve Approval **ACTION ITEM**: Blue Sky sent a letter containing dates for the intended delivery and installation of the generator. Kurt Holtan motions, based on the dates provided to the board, to allow Travis to provide a will serve to the developer. Dave Parrish seconds. All in Favor.

7. New Business

- a. Discuss the presented Policy for Annexation with Staff and Board for input. Need to clarify policy versus resolution and which is appropriate for this situation. Dave Parrish received approval from the rest of the board members to work with Travis on drafting this document after clarifying with the attorney which type of document is correct.
- b. Move the remaining revenue from FY 23 (\$98,673.15) to contingency fund for FY 25 **ACTION ITEM**: Tabled until after the annual audit is completed. Will ask Cheryl to schedule.

8. Adjournment **ACTION ITEM**

- a. Motion by Board to adjourn: John Sommerwerck motion to adjourn at 12:49pm. Kurt Holtan seconds. All in favor. Meeting adjourned at 12:49pm