

# NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

## MINUTES

### Regular Monthly Board Meeting

Friday

November 8, 2024

#### 11:00 AM REGULAR BOARD MEETING

1. Call to Order at 11:00am
2. Roll Call- The following directors were present: Kurt Holtan, Dave Parrish, and John Sommerwerck. Chris Renfro was absent.  
  
Also present were Cheryl Beach, Office Manager; Travis Pryor, Operations Manager; and Amanda Vawter, Recording Secretary.
3. Approval of minutes of preceding meetings
  - a. October 11, 2024 **ACTION ITEM:** Dave Parrish motions to approve the minutes as presented and John Sommerwerck seconds. All in Favor.
4. Treasurer's Report
  - a. October 31, 2024 **ACTION ITEM:** Dave Parrish would like to know where the sludge removal project is reflected, capital improvement funds. He also wanted to know where the extra money is coming from, contingency fund. John Sommerwerck motions to approve the treasurer's report as written and Dave Parrish seconds. All in favor.
  - b. Unpaid Invoice sent to TMA January 2024 to Present. The board would like the staff to reach out to Bill Nichols and have him reach out to Tamarack.
  - c. The board would like to present the staff with \$450 bonus checks this year.
5. Operations Manager's Report:
  - a. Lagoon Biosolids Removal Project Progress Payment Approval **ACTION ITEM:** The project is coming along and there is one foot of sludge remaining in lagoon 1. Keller is happy with the progress so far. They are hoping to start on lagoon 2 this year, weather permitting. John Sommerwerck motions to approve the payment of \$169,710.30 to Barnes Companies Inc. Dave Parrish seconds. All in favor. Travis will send out an updated timeline on the project.
  - b. General Operations Update: Keller's Fee Study is on track to be on the agenda for December. MacGregor has been determined to be 403 EDUs at this point and a phased development. There will be multiple improvements with different improvements per phase.
6. Unfinished Business
  - a. Discuss/Approve Conditions of Annexation for 13161 Cameron Dr **ACTION ITEM:** The conditions for annexation have been modified to change the language for future property changes or subdivision. Kurt Holtan motions to approve the conditions of annexation as written and John Sommerwerck seconds. All in favor.
7. New Business
  - a. Board Member Resignation and Board Acceptance: Mike Lane has resigned his position on the board and is no longer a board member as of November 5, 2024.
  - b. Introduction of New Board Candidate-Tabled until December. Board Members would like Cheryl to put an ad in the newspaper for the open board position to get more interest in

the seat. The deadline to receive letters was set for November 30 to set interviews for after Thanksgiving. This was agreed upon by all board members

- c. Discuss/Approve Appointment of New Candidate to Fill Open Board Seat **ACTION ITEM:** Tabled until December
8. Executive Session – Request/motion by Board to go into Executive Session per Idaho Code Section #74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff or individual agent or public-school student. **ACTION ITEM:** Kurt Holtan motions to enter executive session citing the above referenced executive session code. Dave Parrish seconds. A roll call vote was taken and all were in favor. Entered executive session at 12:15pm
    - a. Discuss/Approval of action resulting from Executive Session per Idaho Code Section #74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff or individual agent or public-school student. **ACTION ITEM:** Kurt Holtan motioned to come out of executive session at 1:38pm. Dave Parrish seconds. A Roll Call Vote was taken of all were in favor. There was no action taken during executive session.
9. Adjournment **ACTION ITEM**
    - a. Motion by Board to adjourn: Dave Parrish motions to adjourn and John Sommerwerck seconds. All in favor. Meeting adjourned at 1:40pm