

NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

MINUTES

Regular Monthly Board Meeting

Friday

February 14, 2025

11:00 AM REGULAR BOARD MEETING

1. Call to Order at 11:16 am
2. Roll Call- The following directors were present: Kurt Holtan, Dave Parrish, Chris Renfro and John Sommerwerck.

Also present were Cheryl Beach, Office Manager; Travis Pryor, Operations Manager; and Amanda Vawter, Recording Secretary.
3. (Moved to New Business Part B) Ratification of voting process for new board member. **ACTION ITEM**
 - a. Confirm the Appointment of New Board Member **ACTION ITEM**
 - b. New Board Member to take the Oath of Office
4. Approval of minutes of preceding meetings
 - a. January 10, 2025 **ACTION ITEM:** Dave Parrish motions to accept the minutes as written and John Sommerwerck seconds. All in favor
5. Treasurer's Report
 - a. January 31, 2025 **ACTION ITEM:** Dave Parrish asked Cheryl to review the aged accounts currently on the books. John Sommerwerck motions to approve the report as presented and Chris Renfro seconds. All in favor.
6. Operations Manager's Report:
 - a. General Operations Update: Timber Creek Phase 3 is being discussed. Phases 2 & 3 are planned to be done this summer. Tamarack Falls subdivision is waiting for the developer Pre-Engineer Report. MacGregor Townsite is continuing discussions for the Conditions of Annexation. The Developer has agreed to fund a down flow impact study. The same Developer is also working on the Conditions of Annexation for Mountain Meadows Ranch. They are about half way done. Tamarack is working on expanding the Ponderosa Ridge Subdivision and building a new Aspen Townhome project that will consist of roughly 60 townhomes both sets of plans are being reviewed. Well 12 is still being worked on and no new connections will be allowed until it is completed as per the original agreement.
7. Engineer Report
 - a. Final Presentation of Fee Study **ACTION ITEM:** To be listed as Final Approval of Fee Study. Tabled until March meeting.
8. New Business
 - a. Discuss/Approve Conditions of Annexation for MacGregor Townsite Phase 1 **ACTION ITEM:** Table until COAs are completed.
 - b. Ratification of voting process for new board member. **ACTION ITEM** There was a lot of discussion on how this was handled at the last meeting by all board members and the Districts Attorney was contacted to confirm that everything done was truly legal and okay to proceed with. He did confirm that everything done at the January meeting was done

above board and the Board was allowed to move forward with their decision. Chris Renfro moves to ratify the process that all agreed to during the January board meeting to select a new board member that resulted in a coin flip to break a tie vote, confirmed by the District's Legal Counsel. John Sommerwerck Seconds. Dave Parrish asked for a roll call vote. Kurt Holtan-Yes; Dave Parrish-No; John Sommerwerck-Yes; Chris Renfro- Yes. Motion carries.

- i. Confirm the Appointment of New Board Member **ACTION ITEM**: Chris Renfro moves to confirm Julie Switter as the newly appointed board member. Kurt Holtan seconds. All in favor.
- ii. New Board Member to take the Oath of Office. Kurt Holtan as Chairman recited the Oath of Office with Julie Switter to confirm her position on the board

9. Old Business

- a. On-Call Policy Clarifications for Operators- Travis will get information from the operators on what questions they have for the next meeting.

10. Adjournment **ACTION ITEM**

- a. Motion by Board to adjourn. John Sommerwerck motions to adjourn the meeting and Chris Renfro seconds. All in favor. Meeting adjourned at 12:59pm.