NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

MINUTES

Regular Monthly Board Meeting
Friday
April 10, 2026

REGULAR BOARD MEETING

1. Call to Order at 11:01am

2. Roll Call: The following directors were present: Chris Renfro, Michael Swanson, Dave Bruce, Julie Suitter and John Sommerwerck (via Zoom)

   Also present were: Kurt Holtan; Board Advisor; Cheryl Beach, District Treasurer; Travis Pryor, Operations Manager; Amanda Vawter, District Recording Secretary; and Bill Punkoney of White Peterson Attorneys, Representing North Lake. Jason King of Keller Associates was also present via Zoom.

3. Approval of minutes of preceding meetings:
   a. March 13, 2026 **ACTION ITEM:** Mike Swanson motions to approve the minutes as written and Julie Suitter seconds. All in favor

4. Treasurer's Report:
   a. March 31, 2026 **ACTION ITEM:** Julie Suitter motions to approve the report as presented and Dave Bruce seconds. All in favor.

5. Operations Manager's Report:
   a. General Operations Update: Shawn Barton's Conditions of Annexation could possibly be ready for the next meeting. The work on well 12 at Tamarack is close to being done.
   b. Septage Receiving Station Repair/Upgrade **ACTION ITEM:** The existing Drycake screen equipment has been in service for only 5 years (instead of the anticipated 10-year lifespan) and is no longer supported by the manufacturer, who has stopped responding to repair requests. Jason and Travis presented a replacement plan featuring a Huber screen with washer compactor, noting this is the same manufacturer used for the District's headworks screens, which will simplify maintenance and service. The equipment has a lead time of 30 weeks. It has an expected lifespan of 20+ years. This equipment should be more robust, easier to maintain, and higher capacity. The expected cost of the Huber screen is $480,000. The additional project costs would include; construction labor for approximately $75,000 (piping modifications, installation, electrical and controls), engineering services for $10,000 roughly (minimal since original design already complete), and possibly a hauler access panel $40,000-$50,000 (contingency if existing panel cannot be reused). Mike Swanson motions to proceed with equipment replacement with a not-to-exceed budget of $625,000. This is a combined total of the District purchased $480,000 screen, $75,000+/- construction, $10,000+/- engineering services, and possible $40,000-$50,000 panel purchase. John Sommerwerck seconds. Motion passed via roll call vote.

6. Old Business:
   a. Policy Code Development **ACTION ITEM**-Table to next meeting per John
   b. City of Donnelly Request for Annexation Discussion **ACTION ITEM:** Travis and John met with City employees and the mayor. From the conversation they were able to obtain that the City wants the District to lead the annexation process. According to agreements between the City and the District, the 2005 Agreement in Section 5.3 requires the District to annex the City's sewer system once the City pays off its bonds. Idaho code 42-3240 establishes the statutory process for annexation. There are eight requirements to meet in order for the District to annex the City. This statute was passed in 2016. There was more discussion about the requirements this statute maintains and how it will affect the District. The biggest question is the cost influx it will put on the District to complete all the work required to reach a point of conclusion. Chris Renfro motioned to task Travis and Jason to develop a comprehensive scope of work and cost estimate for the feasibility analysis, to be presented at the May 8th meeting. This is to include detailed task list for

technical and legal analysis, estimated costs for each phase of work, timeline for completion, and cost-sharing recommendations for City consideration. John Sommerwerck seconds. All in favor.

c. Developer Reimbursement Policy Discussion **ACTION ITEM:** This was tabled to the May 8th meeting.

7. New Business:
    a. Water & Sewer Fee Review: This should read rates and not fees and will be changed in the board calendar as well. The board discussed the need to review and potentially increase water and sewer rates. When the rates were increased in 2021 from $24 to $42 the discussion was to look at increases every year to every other year to avoid a large rate jump from happening again. The board asked that discussion and approval of a rate increase be added to the agenda for the May 8th meeting. They would also like recommended rates to be presented.
    b. Tax Revenue Percentage Change Discussion-This discussion needs to be removed from the calendar. The percentage of tax revenue the District receives is determined by Valley County. It is 3% annually unless something drastic happens and they implement a change.
    c. Next Meeting is May 8th – Chris will not be in attendance at this meeting. John will be back and able to chair the meeting.

8. Adjournment
    a. Motion by Board to adjourn **ACTION ITEM:** John Sommerwerck motioned to adjourn the meeting and Dave Bruce seconds. Meeting adjourned at 12:50pm