NORTH LAKE RECREATIONAL SEWER & WATER DISTRICT

<u>MINUTES</u>

Regular Monthly Board Meeting
Friday
May 8, 2026

<u>REGULAR BOARD MEETING</u>

1. Call to Order at 11:05am

2. Roll Call: The following directors were present: John Sommerwerck, Michael Swanson, Dave Bruce and Julie Suitter. Chris Renfro was absent.

   Also present were: Cheryl Beach, District Treasurer; Travis Pryor, Operations Manager; and Amanda Vawter, District Recording Secretary; Bill Punkoney of White Peterson Attorneys, Representing North Lake and Jason King of Keller Associates were also present via Zoom.

3. Approval of minutes of preceding meetings:
   a. April 10, 2026 **<u>ACTION ITEM</u>** Julie Suitter motions to approve the minutes as written and Dave Bruce seconds. All in favor

4. Treasurer's Report:
   a. April 30, 2026 **<u>ACTION ITEM</u>** Mike Swanson motions to approve the report as presented. There was discussion on unilateral decision making and how no one board member has more power that another. All board members have to act as a whole unless appointed by the board to act on behalf of the board. Board members cannot direct staff or outside contractors to do work without the same consent. The motion was seconded by Dave Bruce. All in favor.

5. Operations Manager's Report:
   a. General Operations Update: Tamarack attempted to do a startup on Well 12. They had some deficiencies in the construction efforts and coordination with their various vendors. So, we're anticipating a startup later this month. Once the startup is completed and Well 12 is running properly, the District will start issuing permits for the remainder of the lots on Aspen Townhomes and Ponderosa Ridge 2.
   Joseph Bedford has resigned his position. The operations team is currently seeking a new water operator and sewer collections operator as Robert Martin is expected to retire soon.
   The SCADA project is moving forward. Jason King, of Keller Associates, said that it has been connected to Tamarack Mountain Control (water system) and Poison Creek Lift Station. It is not wanting to communicate over ethernet so there are some bugs to work out there.
   The Day Star Water PLC (Programmable Logic Controller) needs to be replaced. It quit working and Job was able to create a solution until a replacement can be established.
   b. Septage Receiving Station Screen Purchase **<u>ACTION ITEM:</u>** There was discussion as to the reason for the action item to be on the agenda again when it was already approved in the previous meeting. Travis explained that in order to procure an item with a cost this high there needs to be a bid or a declaration of sole source procurement. This project fits almost every classification of sole source procurement but section five (5) is the best fit. Dave Bruce motions to move forward to make a declaration of sole source procurement to Huber Technologies per Idaho Code § 67-2808 (2)(a)(v): The purchase of public works construction, services, or personal property for which it is determined there is no functional equivalent. Mike Swanson seconds. All in favor. This will be published in the Star-News no later than Thursday, May 14, 2026 to start the 14-calendar day countdown to awarding the contract.

6. Old Business:
   a. Policy Code Development **<u>ACTION ITEM</u>**: There are changes being made by White Peterson's office and it will be sent to the staff to for review when completed.
   b. City of Donnelly Request for Annexation Discussion **<u>ACTION ITEM:</u>** Bill Punkoney estimated a total of 37 hours of work would be required of him and his staff to complete the City of Donnelly annexation from start to finish for a rough total of approximately $13,320. Keller estimated that it

would be about $77,400. John Sommerwerck motioned for Dave Bruce to work with Bill Punkoney on moving forward with meeting with the City of Donnelly attorney to discuss further actions. The attorney hours are not to exceed 6 hours without prior discussion with Dave. Julie Suitter seconds. All in favor.

c. Developer Reimbursement Policy Discussion **ACTION ITEM:** This is not ready yet. Tabled until it is.

7. New Business:
    a. Discuss/Approve Shawn Barton Conditions of Annexation **ACTION ITEM:** Sharn Barton has not responded to Travis on the COAs. Will table until June meeting to move forward.
    b. Discuss/Approve TIPS-USA Agreement Authorization **ACTION ITEM:** This program is to give small government subdivisions buying power by putting them into a cooperative with other government agencies. Board authorization is required to be able to sign the form. Mike Swanson motions to give authorization to join the TIPS-USA program and Julie Suitter seconds. All in favor.
    c. Discussion/Approval by Board for a Rate Increase on Monthly Operation & Maintenance Rates **ACTION ITEM:** Anything over 5% requires a Public Hearing. Mike Swanson motions to increase sewer rates by $2 water rates by $1 and Tamarack water rates by $2 with an effective date of August 1, 2026. Julie Suitter seconds. All in Favor
    d. Schedule Budget Workshop for June: the Budget workshop is scheduled to follow the regular meeting on June 12th
    e. Next Meeting is June 12th – John will be out of town but Chris will be here in person.

8. Adjournment
    a. Motion by Board to adjourn **ACTION ITEM:** Julie motions to adjourn and Mike Swanson seconds. All in favor. Meeting adjourned at 12:32pm